

INFORMATION OF THE SCHOOL REQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the school with address - R.M.ARYA GIRLS PRIMARY SCHOOL NO-1 DOCTOR LANE GOLE MARKET NEW DELHI 110001

- (i) E-mail - rma1.p.@ndmcmil.gov.in
(ii) Ph. No. - 01123346831
(iii) Fax no. - NA

2. Years of establishment of school - 1st April 1936

3. Is the school recognised - Yes

Yes, DoE & NDMC

If yes by which Authority - NDMC

4. List of member of school managing Committee with their Address/ tenure and Post held _____

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
1.	Mr. Col. R.K. Verma		32-D Sukhdev Vihar New Delhi-110025	2014-2020	President
2.	Mr. Ashoka Sahdev		A-203 Defence Colony New Delhi -24	2014-2020	Manager
3.	Mr. Sanjay Verma		Chamber No 3 Tees Hazari Court Delhi -54	2014-2020	Member
4.	Mr. Arun Prakash Verma		31/10 Patel nagar Delhi 8	2014-2020	Member
5.	Mr. V. Bugga		14 Jain Mandir Compound Ned Delhi	2014-2020	Member
6.	Mr Shushil Mahajan		Flat No 202, 111 Vatika city Gurgaon	2014-2020	Member
7.	Mr. Rajender Sharma			2014-2020	Member
8.	Mr.N.S. Hudda		A 804 Chitrakut Dham Dwarka Sec 19 Delhi-75	2014-2020	Member
9.	Mrs. Pushpa Rani	Officiating H.M 1 st Shift	16/304 Vapa Nagarol Bagh New Delhi	2014-2020	Teacher Member
10.	Mrs. Ritu Bala	Officiating H.M 2 nd Shift	Saket	2014-2020	Teacher Member
11.	Mrs.Poonam Taneja	Teacher Member	Laxmi Nagar	2014-2020	Teacher Member

5. Area of School Campus

- (i) In Acres - 1/2 Acres
(ii) In sq. metres. - Approximately 2000 Sq Ft
(iii) Built up Area (Sq. metres.) - 2000Sq Ft
(iv) Area of playground in (Sq. metres.) - 400 Sq m

- (v) Other facility - N.A
- (vi) Swimming pool - N.A
- (vii) Indoor game - N.A
- (viii) Dance rooms - N.A
- (ix) Gymnasium - N.A
- (x) Music Room - N.A
- (xi) Hostels - N.A
- (xii) Health and Medical Check up - Available from NDMC

6. Details of the fee structure

- (i) Pre nursery - No fee charged
- (ii) Nursery - Free Education from Nursery to XII
- (iii) I to V - N.A
- (iv) VI to VIII - N.A

7. Transport facility

- (i) Own Buses - N.A
- (ii) Busses hired on contract basis - N.A
- (iii) Details of transport charge - N.A

8. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)
Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

9. Mode of payment of salary

- (i) Name of the bank through which salary is drawing - Central Bank of India
- (ii) Through single cheque transfer advice - Central Bank Of India, Gole Market

- (iii) Individual cheque - N.A
 (iv) Cash - N.A

10. Library facility

- (i) Size of the library in sq. metres. - Nil
 (ii) No. of Periodicals - Nil
 (iii) No. of Dailies - N.A
 (iv) No. of Reference books class- wise - N.A.
 (v) No. of Magazine - N.A
 (vi) Others - N.A

11. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: deo-g.education@ndmcmail.gov.in

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: deo-admn.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: director.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

12. Members of Sexual Harassment committee - N.A

13. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A				
Nursery B				
Total of Nursery				
I A		16	16	English, Maths, E.V.S
I B		15	15	English, Maths, E.V.S
II A		18	18	English, Maths, E.V.S
II B		16	16	English, Maths, E.V.S
III A		25	25	English, Maths, E.V.S
III B		24	24	English, Maths, E.V.S
IV A		24	24	English, Maths, E.V.S
IV B		24	24	English, Maths, E.V.S
V A		30	30	English, Maths, E.V.S

V B		30	30	English, Maths, E.V.S
Total class I to V		222	222	
VI A				
VI B				
VII A				
VII B				
VIII A				
VIII B				
Total of class VI to VIII				
Grand Total of Nur. To VIII				

14. Academic session period

From 01/04/2016 to 31/03/2017

15. Vacation period

From 11/05/2016 to 30/06/2016 (Summer vact.)

From 8/10/2016 to 10/10/2016 (Autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

16. Admission period

Throughout the year for I TO VIII

17. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/Regular/Contract/Guest faculty etc.	Date Of Appointment	Trained/Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility *
Mrs. Benu Sharma	19917747	Regular	3-12-1991	Trained	48	Class Tr. Leaves
Mrs. Pushpa Rani	19927848	Regular	24-02-1992	Trained	48	Officiating H.M. Class Tr. Checking Attendance Register
Mrs. Neharika Sharma Kashyap	19957794	Regular	01-04-1995	Trained	48	Class Tr Cultural Activities
Miss. Babita Gupta	19957795	Regular	01-04-1995	Trained	48	Class Tr. S.L.C
Mrs. Poonam Taneja	19957796	Regular	01-04-1995	Trained	48	Class Tr. Mid day Meal In charge, NDMC Books
Mrs. Uma Mehta	19897760	Regular	15-07-1989	Trained	48	Class Tr. Admission
Mrs. Lakshmi K Swamy	20007656	Regular	06-09-2000	Trained	48	Class Tr. Library, S.S.A.

Mrs. Neelu Arora	19997801	Regular	01-10-1999	Trained	48	Class Tr. SC/ST Forms
Mr. Dheeraj	19907784	Regular	15-03-1990			Peon
Mr. Kanhaiya Manjhi	19957829	Regular	27-11-1995			Chowkidar
Mrs Meena	200411681	Regular	06-11-2004			Safai Karmachari

*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words
2. Main achievements (Academic, sports, co-curricular etc) of school in session 2015-16 (Please include Photos also)
3. Main achievements (Academic, Sports, Co-Curricular etc) of school from 1st April 2016 to till date. (Please include Photos also)
4. Information about HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
	1 kilometre	MandirMarg Police Station	011-23366730

6. Information about Rooms

S. No	Room No.	Floor (E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= Xii-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of Tube Lights	Remarks
	1- 12	First Floor	All Utilized		4	3	2	3	

= If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) ó No
- Whether the school has Ramp for Physically Challenged. (Yes/No) ó No

7. Information about Toilet Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
1	First Floor	1 Male, 3 Female Toilets	Both	Nil	4

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
12	12	1	1

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
	N.A			

10. Important contact numbers

S. No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)		

2.	A.E. (Civil)		
3.	E.E. (Civil)		
4.	J. E (Electrical)		
5.	A.E. (Electrical)		
6.	E.E. (Electrical)		
7.	Section Officer (Horticulture)		
8.	Any Other		